Twin Cities Homeowner Application

ELIGIBILITY REQUIREMENTS:

- You own and live in a single-family home located in the Twin Cities Metro Area (Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington counties).
- You intend to remain in the home for at least the next two years.
- Your name appears on the property deed or you have a documented legal ownership interest.
- Trust or unusual ownership arrangements require staff review and **may not be eligible.**
- **Not eligible:** townhomes, duplexes, side-by-sides, condos, and mobile homes.

2. Personal Eligibility + Income Requirement:

- Your household must meet both of the following (A. Personal Criteria + B. Income Criteria)
- If there are co-owners, at least one titled co-owner must meet the age/disability/veteran qualifying category.

A. Personal Criteria (at least one must apply)

- Age 60 or older, OR
- Under 60 with disabilities (this may include the homeowner's child who lives in the home and who has disabilities) OR
- A U.S. military veteran or the surviving spouse of a veteran

B. Income Criteria (must meet): Your annual gross household income must not exceed the applicable income limit. Hearts & Hammers will determine annual household income using the income information and documentation you provide.

Household Size	Monthly Income	Yearly Income
1	**$3,863**	**$46,350**
2	**$4,416**	**$53,000**
3	**$4,966**	**$59,600**
4	**$5,516**	**$66,200**

Households of 5 or more should contact H&H application staff for the applicable income limit.NOTE: Homes will be considered based on the availability of volunteers, materials, and scope of work.

What We Do:

Hearts & Hammers provides exterior home improvements completed by volunteer teams. Work may include:

- Exterior Painting
- Caulking/Weather-stripping
- Repair or Partial Replacement of Damaged Siding, Fascia, or Trim
- Accessibility Ramp
- Railings Repair
- Stair/Walkway Repair
- Windows/Doors Repair
- Gutter Repair
- Deck/Porch Repair
- Landscaping Renewal

The purpose of this work is to restore the character of the home and the surrounding neighborhood and to improve the home's safety and security.

What We Do NOT Do:

- interior refurbishment
- electrical work
- plumbing services
- roofing
- major construction projects

Unless you permit us to share your contact information with other non-profit aid organizations, your application will be kept confidential and used solely to evaluate the acceptability of your home for repairs or refurbishment by Hearts & Hammers.

If you have questions regarding the application process or your eligibility, please call 612-208-8171.

Mail your completed application to:
Hearts & Hammers
2603 Fairview Ave. N.
Roseville, MN 55113

Applicant Information

Full Name *(Required):* _____

Primary Phone *(Required):* _____

Cell Phone (if different from Primary Phone): _____

Email: _____

Address *(Required):*

Street Address: _____

Address Line 2: _____

City: _____ **ZIP:** _____

Circle County *(Required):* Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, Washington

Hearts & Hammers is only able to serve homes located in the above counties. If your home is outside our service area, you aren't eligible to continue with this application.

Neighborhood: _____

How did you hear about Hearts & Hammers? _____

Applicant DOB *(Required)*: __ / _ / _____

Age 60 or older? *(Required)*: ☐ Yes ☐ No

Are you working? *(Required):* ☐ Yes, full-time ☐ Yes, part-time ☐ No, disabled ☐ No, retired

If yes, job and organization: _____

Race/Ethnicity *(Required):*_____☐ Prefer not to answer

Gender Identity *(Required)*: ☐ Man ☐ Woman ☐ Something else ☐ Prefer not to answer

Applicant #2 Information

Is there a second *living* homeowner listed on the deed? (Required) ☐ Yes ☐ No

If the other homeowner on your deed is no longer living, choose No.

If you answered Yes above, the following information is required. If you answered No, skip to the next page.

Applicant #2 Name (First and Last): _____

Applicant #2 DOB: __ / _ / _____

Age 60 or older? ***(Required)*** ☐ Yes ☐ No

Are you working? ***(Required)*** ☐ Yes, full-time ☐ Yes, part-time ☐ No, disabled ☐ No, retired

If yes, job and organization _____

Race/Ethnicity: _____☐ Prefer not to answer

Gender Identity: ☐ Man ☐ Woman ☐ Something else ☐ Prefer not to answer

Representative / Authorized Contact

Complete this section if someone is helping the homeowner complete this application AND/OR if Hearts & Hammers should be in contact with someone other than the homeowner through this process.

Name of Representative ***(Required)***
First and Last: _____

Relationship to Homeowner ***(Required)*** _____

Cell Phone Number ***(Required)*** _____

Alternate Phone Number _____

Email _____

Preferred Contact Method (Required)
☐ Phone ☐ Email

Who should we contact about this application? ***(Required)***
☐ Contact the homeowner(s)
☐ Contact the representative listed above
☐ Contact both

Household Information

Is there a disabled individual in the home? *(Required)*
☐ Yes, OVER 60 ☐ Yes, UNDER 60 ☐ No

If you selected Yes, UNDER 60, a medical statement must be included.
Acceptable documents include:

- A doctor's note stating the individual has a disability;
- A Medical Statement of Disability form;
- A letter from a licensed medical provider;
- Disability determination paperwork from Social Security

You do NOT need to share private medical records or detailed diagnoses.

Is any homeowner a veteran or surviving spouse of a veteran? *(Required)*
☐ Veteran ☐ Surviving Spouse ☐ Both ☐ No

Number of people living in the home *(Required):* _____

Are there children (under 18) living in the home? *(Required)* ☐ Yes ☐ No

If you selected yes, ages of children living in the home *(Required):*
_____

Number of renters or roommates living in the home *(Required):* _____

Monthly Income Calculation

Total Household Gross Monthly Income *(Required):* _____
Social Security + Salaries + Rental Income + Other Income

30 Days of Income Verification Documents are required for the entire household. This can include: W2s, current Social Security statements, pension, etc.

House Information

Size of Home *(Required):* ☐ 1 Story ☐1 1⁄2 Story ☐ 2 Story ☐ 2 1⁄2 Story

Year Purchased *(Required):* _____

Year Built *(Required):* _____
An estimated year is OK.

Square Feet of Home: _____ *An estimate is OK.*

Is work needed on the house, garage, or both? ***(Required)*** ☐ House ☐ Garage ☐ Both

House Primary Exterior Siding ***(Required):***
☐ Wood ☐ Brick ☐ Shakes ☐ Stucco ☐ Asbestos Slate ☐ Aluminum ☐ Vinyl

House Primary Exterior Trim ***(Required):***
☐ Wood ☐ Aluminum ☐ Vinyl

Garage Primary Exterior Siding ***(Required):***
☐ Wood ☐ Brick ☐ Shakes ☐ Stucco ☐ Asbestos Slate ☐ Aluminum ☐ Vinyl

Garage Primary Exterior Trim ***(Required):*** ☐ Wood ☐ Aluminum ☐ Vinyl

Parts of house/garage needing painting:
☐ House Siding ☐ House Trim ☐ Doors & Windows
☐ Garage Siding ☐ Garage Trim ☐ Garage Doors/Windows
☐ Other: _____

Non-Painting Repairs Needed
☐ Caulking/Weather-stripping
☐ Repair/partial replacement of siding, fascia, or trim
☐ Accessibility ramp repair
☐ Railing repair
☐ Stair/walkway repair
☐ Window/door repair
☐ Gutter repair
☐ Deck/porch repair
☐ Landscaping renewal
☐ Other: _____

Homeowner Agreement

I hereby certify that I do not plan or intend to sell my home within the next two years. I certify that I have homeowner's insurance. I confirm that, except for conditions which may be described in this application, my home and the surrounding area is a safe place for volunteers.

If requested, I agree to provide financial records to verify the income listed in this application, ownership of this property, and insurance. I also understand that, because this is a volunteer organization dependent on donated services, materials, and funds, Hearts & Hammers reserves the right to revoke acceptance of any home into its program for any reason at any time.

I also confirm that any physically able person(s) residing in my home or visiting for the project day will work alongside Hearts & Hammers volunteers. If this waiver and release of claims is found ineffective by a court of law, then I waive all claims against Hearts & Hammers, and everyone associated with it, for property damage or personal injury to the extent that those claims are covered by any health or property insurance that I may have.

I understand that the people who may work on my home are unpaid volunteers; that few (if any) of these volunteers are skilled in the building trades; and that **HEARTS & HAMMERS MAKES NO WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, ABOUT ANY OF THE MATERIAL(S) USED OR WORK DONE BY ANYONE ON MY HOUSE.** I hereby release Hearts & Hammers and all associated with it, from all liability arising from negligence for any personal injury or property damage arising out of or relating to the work done on my house.

I also grant Hearts & Hammers unrestricted permission to use, copy, reproduce, alter, display, distribute, publish, and/or exhibit any pictures, video, or narrative in which I may be included through any means of communication whatsoever for any lawful purpose. I further release and discharge Hearts & Hammers from any and all claims arising out of such use or activity. In no event will Hearts & Hammers be liable for any incidental or consequential damages.

Please note that, to assess your home's suitability for our program, we reserve the right to inspect the exterior of each home and the property surrounding it. Your signature below gives us permission to inspect the exterior of your home and surrounding property.

Acknowledgment
BY SIGNING THIS DOCUMENT, I/WE HEREBY CONFIRM THAT ALL INFORMATION IN THIS APPLICATION IS CORRECT AND THAT I/WE UNDERSTAND AND AGREE TO THE STATED TERMS AND CONDITIONS.

Signature(s)

Homeowner #1: _____ Date: _____

Homeowner #2 (if applicable): _____ Date: _____

If you have assisted the homeowner(s) with this application, please complete the section below:

Name: _____

Relationship to Homeowner: _____

Phone: _____ Email: _____ Primary Contact? Y/N